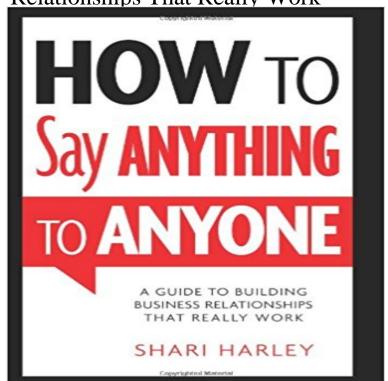
How to Say Anything to Anyone: A Guide to Building Business Relationships That Really Work



Take charge of your career by taking charge of your business relationships and communication skills.We all know how it feels when our colleagues talk about us but not to us. Its frustrating, and it creates tension. When effective communication is missing in the workplace, employees feel like theyre working in the dark. Leaders dont have crucial managers conversations; are frustrated when outcomes are not what they expect; and employees often dont get positive feedback or constructive feedback. Many of us remain passive against poor communication habits communication barriers, hoping that business communication will miraculously improve--but wont. Business communication and relationships wont improve without skills and effort. The people you work with can work with you, around you, or against you. How people work with you depends on the business relationships you cultivate. Do your colleagues trust you? Can they speak openly to you when projects and tasks go awry? Do have effective you communication skills? Â Take charge of your career eliminating communication barriers and taking charge of your business relationships. Make your work environment less tense and more productive by improving skills. communication Set relationship expectations, work with people how they like to work, and give positive feedback and constructive feedback. In How to Say Anything to Anyone, youll learn how to:ask for what you want at workimprove

communication skillsstrengthen all types of working relationships reduce the gossip and drama in your office tell people when voure frustrated and have difficult conversations in a way that resonates take action on your ideas and feelingsget honest positive feedback and constructive feedback on your performanceHarley shares real-life stories of people who have struggled to get what they want at work. With her clear and specific business communication roadmap in hand, Harley enables you to improve communication skills and create the career and business relationships you really want--and keep them.

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