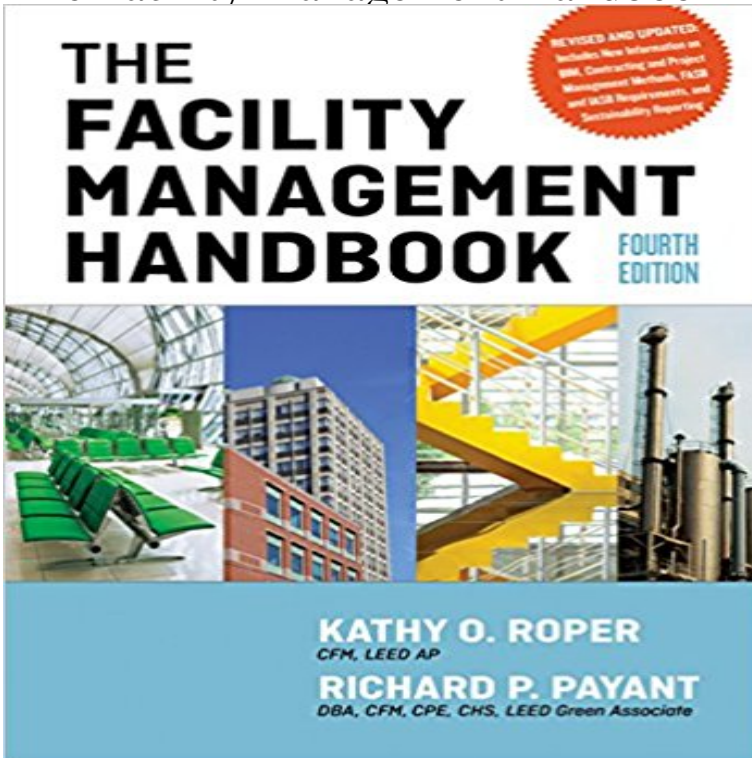


# The Facility Management Handbook



Facility management is a multidisciplinary function requiring a deep knowledge of the entire business and physical planning cycle, including the buildings, infrastructure, and people. Technology systems, disaster recovery planning, zoning compliance, furnishings, recycling programs, grounds maintenance--it all falls under the facility management umbrella. The sheer scope of duties requires a far-reaching reference for staying abreast of the latest innovations and best practices. The Facility Management Handbook is that one essential book. Insightful overviews, case studies, and practical guidelines pave the way for successful planning, budgeting, real estate transactions, construction, emergency preparedness, security, operations, maintenance, and more. This thoroughly revised fourth edition examines cutting-edge technologies and includes new information on Building Information Modeling (BIM), contracting and project management methods, FASB and IASB requirements, distributed working, and sustainability reporting. Balancing an in-depth look at the fundamentals with a view toward what the future holds, the book is essential reading for every facility management professional.

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