

# Keeping It Simple: Small Business Bookkeeping, Cash Flow, Tax & VAT



This plain English guide is essential reading for all small business owners. After reading it you will know everything you need to know about small business bookkeeping and accounting, how to improve your cash flow and boost your profits, how to complete your business tax return lightning fast, how to pay less VAT and do all the paperwork without fuss. The guide contains numerous real-life examples, illustrations and tips and will help you build a highly profitable and efficient business.

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